

HOW TO ACCESS PARTICIPANT CENTER GUIDE

What is the Participant Center?

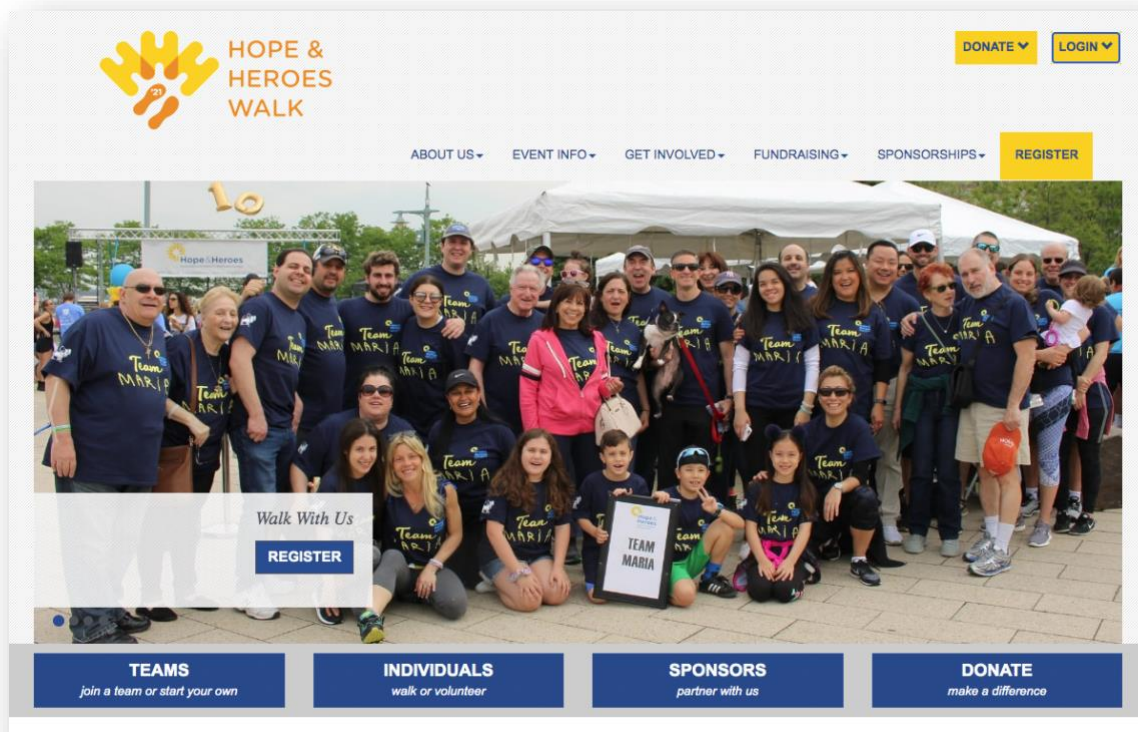
The Participant Center is the online portal where you can check your fundraising progress, send email solicitations, thank your donors, and update your Personal Fundraising Web Page.

On your Personal Fundraising Web Page, you can share your personal story, add a photo or even share a video. Then, you can share your webpage address with family and friends asking them to join you at the event or support your fundraising effort through a generous gift.

For our team captains, the Participant Center is a great place to send encouragement to your team members by emailing them reminder emails and best practices as the event date draws closer.

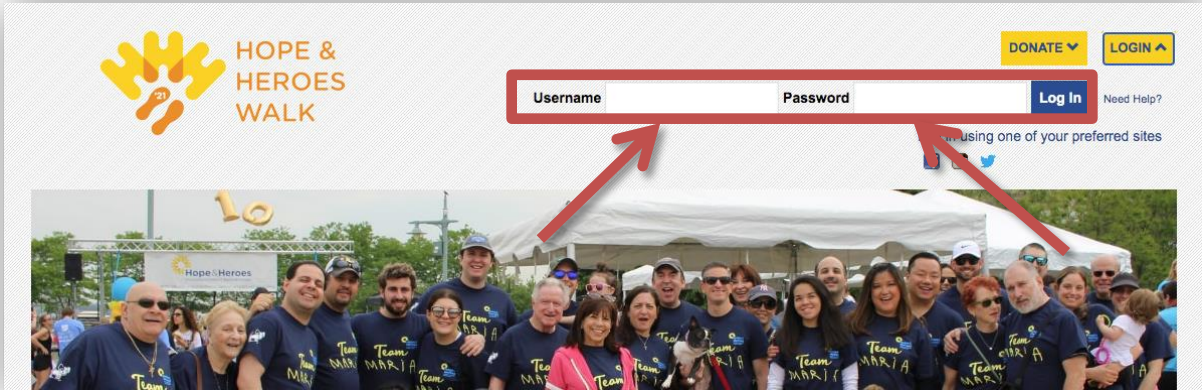
Login From the Main Website

Step 1 – Visit the Walk website: <http://www.hopeandheroeswalk.org>

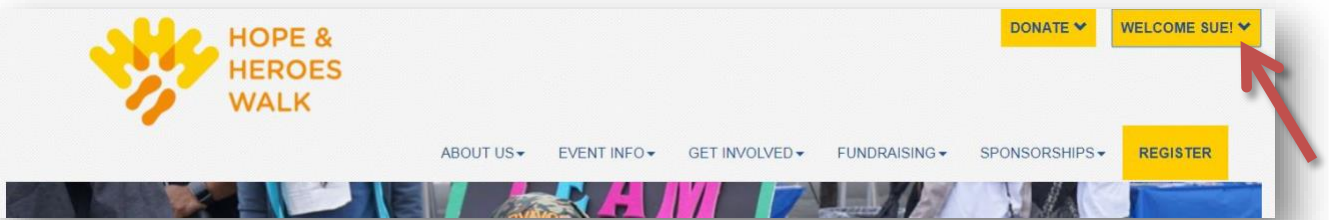


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STEP 2 – Enter your username and password in the login area at the top of the page and tap enter on your keyboard.

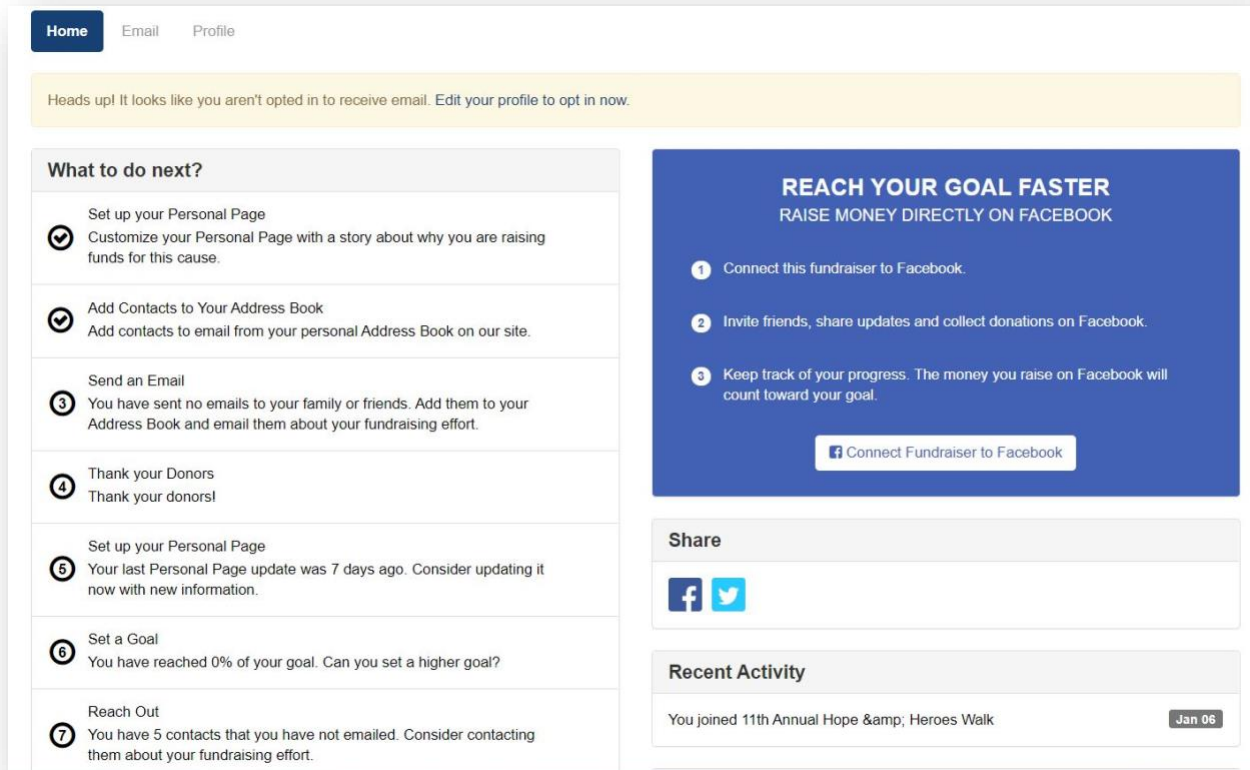


STEP 3 - Once you login, you'll see a welcome message at the top. Click the arrow next to the welcome message and a drop-down menu will appear. From the drop-down menu, click "Participant Center."



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STEP 4 - Viola! Your Participant Center will open and you can begin to access its features.



The screenshot shows a user's Participant Center dashboard. At the top, there are navigation tabs for 'Home', 'Email', and 'Profile'. A yellow banner below the navigation says 'Heads up! It looks like you aren't opted in to receive email. Edit your profile to opt in now.' The main content is divided into two columns. The left column is titled 'What to do next?' and contains a list of seven tasks, each with a numbered icon and a description. The right column features a blue box titled 'REACH YOUR GOAL FASTER RAISE MONEY DIRECTLY ON FACEBOOK' with three numbered steps: 1. Connect this fundraiser to Facebook, 2. Invite friends, share updates and collect donations on Facebook, and 3. Keep track of your progress. Below this is a button that says 'Connect Fundraiser to Facebook'. Underneath the blue box is a 'Share' section with Facebook and Twitter icons. At the bottom right is a 'Recent Activity' section showing 'You joined 11th Annual Hope & amp; Heroes Walk' with a date of 'Jan 06'.

Please see additional guides for instructions

- How to Upload a Photo or a Video to your Personal Page
- How to Edit Personal/Team Fundraising Page Content
- Upload other email contacts via CSV file